

**Town of Robbinsville
Board Meeting Minutes
February 2, 2022
Town Hall**

A Regular Town of Robbinsville Board Meeting was called to order by Mayor Shaun Adams at 1:00 PM at the Town Hall on February 2, 2022.

Council present: Brian Johnson, Debbie Beasley

Council present via telephone: Kenneth Hyde

Brian Johnson made a motion to allow Kenneth Hyde to join the meeting via telephone. Debbie Beasley seconded.

Approval of Agenda:

Brian Johnson made a motion to approve the Agenda with the change to remove Golf Cart Tags from the agenda. Debbie Beasley seconded the motion. Vote unanimous.

Approval of meeting minutes:

Brian Johnson made a motion to approve the January 5, 2022 Special Board meeting work session minutes. Debbie Beasley seconded the motion. Vote unanimous.

Brian Johnson made a motion to approve the January 5, 2022 Regular Board meeting minutes. Debbie Beasley seconded the motion. Vote unanimous.

Public Comment:

Brian Johnson made a motion to open public comment at 1:09 PM. Debbie Beasley seconded the motion. Vote unanimous. There was no public comment. Brian Johnson made a motion to close public comment at 1:10 PM. Debbie Beasley seconded the motion. Vote unanimous.

Old Business:

Eller Branch - survey:

Shaun Adams updated the Board on the status of the survey.

Old Town Hall Exterior:

Brian Johnson is working on repair quotes.

Alcohol Sales:

Debbie Beasley made a motion to approve the Resolution to Adopt an Ordinance for the Purchase, Possession and Consumption of Malt Beverages and Unfortified Wine at Special Events. Brian Johnson seconded the motion. Vote unanimous.

ARP Funds:

Brian Johnson made a motion to approve the American Rescue Plan Act of 2021 COVID Pay Policy with the changes in the overview to add the Town Board establishes the following regulations. Kenneth Hyde seconded the motion. Vote unanimous. Brian Johnson made a motion to approve the American Rescue Plan Act of 2021 Premium Pay for Essential Workers Policy with the changes in the overview to add the Town Board establishes the following regulations and Proposal option #4. Kenneth Hyde seconded the motion. Vote unanimous.

Baylee Hall Certification raise – Budget Amendment #4:

Brian Johnson made a motion to approve Budget Amendment #4 for Baylee Hall's certification raise. Debbie Beasley seconded the motion. Vote unanimous.

Town Cellphone:

The Finance Director stated that the previous Mayor's cell phone has still not been turned into the Town Hall, and that the replacement value for an iPhone 12 is \$699. Debbie Beasley has taken responsibility of the cell phone. The phone service has been cancelled.

Unmetered water update:

The Finance Director presented the updated Water Audit worksheet to the Board, she stated that our goal is around 15% of unaccounted water usage and the Town is currently at 43.94%. The Mayor will continue to work on the unmetered water accounts.

New Business:**Mayor Update:**

The Mayor stated that Duke Energy will need to put a new pole at the Robbinsville Elementary School for the requested lights. He is also continuing to work with McGill on projects for the Town.

Finance Update:

The Finance Director stated that the current County tax collection rate for the Town of Robbinsville is at 90%. The Budget vs Actual for December 31, 2021 was presented to the Board.

Michael Phillips -water issue:

Debbie Beasley made a motion to take off the excess water usage amount on Michael Phillips water account at 105 State Shed Road February water bill due to the fact that it had resulted from something that the Town had caused when the maintenance department turned back on the water after a water leak issue. Brian Johnson seconded the motion. Vote unanimous.

Candance Odom – Shut off Policy exception request:

Debbie Beasley made a motion to make an exception to the Town's Water & Sewer Shut-off and Late Fees Amendment to Municipality Owned Utilities Ordinance Chapter 6 – Section 13 of the Code of Ordinances and waive the deposit and fees requirement for reconnection for William Scott Odom's water account at 445 Millcreek Circle. Kenneth Hyde seconded the motion. Brian Johnson voted against. Motion passed 2-1.

Emergency Response committee – Appoint member:

Brian Johnson made a motion to appoint Kenneth Hyde as a member for the Emergency Response committee. Debbie Beasley seconded the motion. Vote unanimous.

Inclement weather:

Brian Johnson made a motion for the Town of Robbinsville to follow the Graham County inclement weather schedule. The Town employees will use their leave time. Debbie Beasley seconded the motion. Vote unanimous.

McGill – Joel Storrow – Resolution:

Brian Johnson made a motion to approve the Resolution for Recipients of water, wastewater, and stormwater project appropriations in the FY Bill, S.L. 2021-180 of the General Assembly of North Carolina with the following insert to the Resolution: Provided that the funds as set forth in the Form and Instructions for recipients of water, wastewater, and stormwater project appropriations in the FY Bill, S.L. 2021-180 of the General Assembly of North Carolina, and, that the Town is able to arrange financing for all remaining cost. Debbie Beasley seconded the motion. Vote unanimous.

State Capital & Infrastructure Grant – Conflict of Interest Policy/ Sworn Statement Tax Debt/ Contract:

Brian Johnson made a motion to approve the Conflict of Interest Policy for the State Capital & Infrastructure Grant. Debbie Beasley seconded the motion. Vote unanimous. Brian Johnson made a motion to allow the Mayor and Mayor Pro Tem to sign the Sworn Statement Tax Debt in front of the Town Attorney. Debbie Beasley seconded the motion. Vote unanimous. The Board requested to have a Special Meeting when the contract is received, the Finance Director will notify the Board when the contract is received.

Robbinsville High School – Softball Field waterline:

Tabled

Election Board Invoice:

The Finance Director stated that the Election Board invoice is \$1325.70 over the budgeted amount allotted for the Board of Elections. The Board stated to reclass \$1,000 from the Christmas Parade budgeted line item and \$223.76 from the Halloween Candy budgeted line item. The Finance Director will present a Budget amendment at the March 2, 2022 Board meeting.

Fence Repair:

The Finance Director notified the Board that the fence at the Lift Station has been damaged. There has not been an insurance claim filed since the responsible party will pay for the damages. Chadd Carpenter will give the Board quotes for the fence repairs.

Atoah Street and Circle Street Speed Hump:

Mayor Adams will bring speed hump quotes for Circle Street and Atoah Street to the next Board meeting.

Veterans Request – crosses on fence:

Debbie Beasley made a motion for the Veterans to put crosses on the fence along East Main Street to observe Memorial Day and Veteran's Day. Brian Johnson seconded the motion. Vote unanimous.

Town Hall Crosswalk – safety issue:

Mayor Adams will look into options for signs to put up at the crosswalk.

NC Main Street Conference:

Debbie Beasley made a motion to pay the NC Main Street conference registration fee for John Colwell to attend. Brian Johnson seconded the motion. Vote unanimous.

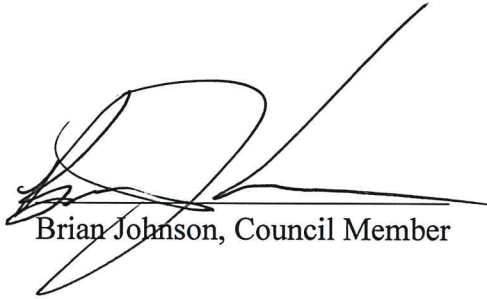
Closed Session:

Brian Johnson made a motion to go into closed session at 2:23 PM. Debbie Beasley seconded the motion. Vote unanimous. Brian Johnson made a motion to come out of closed session at 3:00 PM. Debbie Beasley seconded the motion. Vote unanimous. There were no decisions made during closed session.

Brian Johnson made a motion to adjourn the meeting at 3:02 PM. Debbie Beasley seconded the motion. Vote unanimous.



Shaun Adams, Mayor



Brian Johnson, Council Member

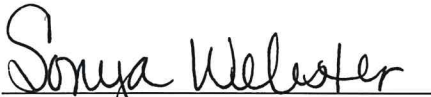


Kenneth Hyde, Council Member



Debbie Beasley, Council Member

ATTEST:



Sonya Webster, Clerk to the Board